



BORDER UNION

SHOW

26 & 27 JULY 2019

EXHIBITION HALL STAND PRICE GUIDE

Charge : £35.00 per square metre + VAT

Depth: 3.00 metres. Minimum Frontage: 3.00 metres.

This Hall will be locked at night. Unit sizes can vary in frontage and will be based on a rate per square metre. Each Stand will receive 2 tickets each day plus 1 car pass each day. Each stand will be provided with a 6'x 2' table and two chairs if required. This hall will be locked at night. ****Limited availability - Please check before booking.**

Additional Windscreen Passes are NOT available for the Trade Stand Car Parks due to space restrictions.

* Please see notes on 'Access to the Showground during the Show' on the Booking Form for a parking alternative.

Additional Admission Passes are available at fully discounted rates up to Friday 12th July, thereafter they must be purchased from our website:

Discount Rates (Single Admit Inclusive of VAT)

Friday: £ 8.00. (Standard Price £11.00)

Saturday: £12.00. (Standard Price £16.00)

Payment for all extra tickets must be made prior to the Show.

CLOSING DATE FOR APPLICATIONS:

MONDAY 1ST JULY 2019

Regular Exhibitors must reply by the above closing date and abide by the Terms of Payment to guarantee their position, should they wish the same site. The Society will adhere to requests if possible but the final decision will be made by the Society.

Terms of Payment: Total remittance must be made by the specified date, as a final confirmation of booking, otherwise the Society have the right to cancel the reservation and re-let the Stand space.

PAYMENT DATE: 2 WEEKS AFTER INVOICE DATE



EXHIBITION HALL REGULATIONS

- 1. The Border Union Show is a 2-day Show and attendance is Compulsory for both days.**
- 2. The Society reserve the right to reject any application for space and to return the fees or otherwise deal with the application as they consider advisable.**
- 3. BUAS accept no responsibility for any conflict of interest between trade stands and / or the duplication of a similar type of stand.**
- 4. Return of payments in the event of cancellation of stand by the exhibitor**
 - Notice given in writing before 20th April: 90% of any payment made. (10% for admin costs)**
 - Notice given in writing before 31st May: 50% of any payment made.**
 - Notice given in writing on the 31st May - 25th June: 25% of any payment made.**
 - Notice given in writing after 26th June: No refund of any payment made.**
- 5. No Exhibitor will be permitted to arrange a stand or place signs in such a manner as to obstruct or inconveniently affect the display of any other Exhibitor. Signs, guy ropes and flooring must not be allowed to project beyond the space allocated. Specially allow for tow bars. SPACE RESERVED MUST ALLOW FOR THIS.** Infringements of this regulation will be dealt with by the Stewards, who are empowered to remove the cause of the offence or to have the stand rearranged at the expense of the Exhibitor.
- 6. On both Show Days access to the Showground will be restricted to vehicles displaying valid windscreen labels only.** All other vehicles will be directed to the Public Car Park. Windscreen labels do not entitle vehicles to unrestricted movement within or beyond the Showground whilst the Show is open to the public.
- 7. While in the Showground, all Exhibitors' vehicles must be parked in the Trade Exhibitors Car Park.** Stewards within the Showground are empowered to authorise the removal of indiscriminately parked vehicles where their presence is likely to hinder the free movement of priority and Emergency Services or otherwise cause public nuisance.
- 8. Exhibitors are responsible for ensuring that their personnel are issued with their passes before coming to the show. All personnel arriving without passes will be charged on the gate and no refunds will be made.**
- 9. Craft & Gift Exhibitors can access their Stand space from Thursday 25th July after 8.00 am.**

- 10. a:** On arrival to the site, before you start to build or place anything on your stand, please inspect your stand space for any safety hazards and report any issues or concerns to the Help Desk. If necessary, you should review and amend your Risk Assessment to include any additional hazards found or further control measures required.
- b:** Once you start building your stand, acceptance of the site conditions will become your responsibility. You should regularly inspect your stand conditions throughout your tenancy and inform the Help Desk immediately of any defects.
- 11. All property, stock, machinery and implements of Exhibitors remain entirely at their risk whilst in the Showground.**
- 12. Stands must be open from 9.00 am on Friday 26th until 5.00 pm and from 8.30 am on Saturday 27th July until 5.30 pm. No stands should be broken down before 5.30 pm on Saturday 27th July and no car movement is allowed until after this time.**
- 13.** The Society will not be responsible for any accident that may occur from implements, machinery or any other articles belonging to any Exhibitor and it is a condition of entry that each Exhibitor shall hold the society blameless for and indemnify it against any legal proceedings arising from any accident.
- 14.** Exhibitors must notify the Society before the show they wish to demonstrate and / or operate machinery. Exhibitors must provide the Society with a written risk assessment. The provision of such an assessment shall not imply any endorsement by the Society and the Society reserve the right to refuse permission to demonstrate and / or operate machinery.
- 15.** All Trade Exhibitors at the Border Union must be covered by Public Liability Insurance and must complete a Risk Assessment for their Stand. Copies must be submitted with the application and available for inspection on request.
- 16.** By law all enclosed public spaces (this includes marquees) must be kept smoke free.
- 17.** No LPG bottles allowed inside marquees.
- 18.** It is the responsibility of all Exhibitors to comply with all relevant Trading Standards and Environmental Health legislation in respect of their Stands, Exhibits and Merchandise.
- 19.** All amusement and novelty stands must supply a copy of their Public Liability Insurance certificate at the time of booking.
- 20.** Exhibitors will be responsible for the removal of all refuse from their site.